



March 17, 2020

Dear Colleagues,

At this time, we are all coping with an unprecedented situation in dealing with the COVID-19 threat. We appreciate the deep compassion and care that our Faculty continue to demonstrate towards our students during this trying time.

We will continue to provide clear directions when possible. To that end, we have made the decision to **continue with online instruction in all courses throughout the institution until further notice.**

We understand that the onsite courses that are moved online due to the coronavirus in the middle of the March term will impact student learning and faculty teaching. As a likely consequence, the results of the evaluations on learning as well as teaching may be affected. We will continue to work with your faculty representatives, in accordance with the Faculty Policies, to assure that none of our faculty is negatively affected by this important transition. Our goal at this stage is to provide an opportunity for our students to persist on their path to completion. We need — and greatly appreciate — your help and collaboration.

Some students may be affected by this online transition if they are in a degree program that is accredited or agency-approved and has requirements for clinical field experiences and practicums. We will continue to seek guidance from the [Centers for Disease Control and Prevention \(CDC\)](#), state, and local government and health department authorities, as well as programmatic accreditors/licensure agencies as to the feasibility and availability of clinical field experiences and practicums for our students. We will communicate with you as further information becomes available.

We all need to take care of ourselves and our loved ones. We urge you to follow best practices from the CDC and the [California Department of Public Health](#). We will communicate new guidance as it is made publicly available.

Please stay safe. For the work you continue to do for all our students, we are grateful.

Sincerely,

A handwritten signature in blue ink that reads "David W. Andrews".

David W. Andrews, Ph.D.
President

A handwritten signature in blue ink that reads "Gangaram Singh".

Gangaram Singh, Ph.D.
EVP & Provost