



March 17, 2020

Dear Colleagues,

National University has been closely monitoring the novel coronavirus (COVID-19) and preparing contingency plans as the virus spreads across California, the nation, and the world. At this time, there are still no known cases of COVID-19 within our NU community. However, in response to the updated guidance and direction from federal, state, and local public health agencies, we have enacted measures throughout the University to increase social distancing to slow or limit the spread of COVID-19 on our campuses and protect students, faculty, staff, and the broader community.

Updated safety measures and precautions include:

**Modified Operations for Campuses and Work Locations:**

- NU is in the process of enacting modified operations at NU campuses and other work locations.
- These modified operations will be in effect for an estimated three weeks or until further notice.
- You will be contacted by your direct supervisor with options and appropriate forms to support you through this transition, which may include remote-work agreements.

**Suspension of On-Ground Instruction:**

- On March 13, faculty, staff, and students were notified that courses for the remainder of the March term would be taught in an online modality.
- Today, faculty were [notified](#) that NU has determined to continue with online instruction in all courses throughout the institution until further notice.

**Events and Gatherings:**

- In accordance with the recommendation of the [U.S. Centers for Disease Control and Prevention \(CDC\)](#) and the [State of California's public health directives](#), NU canceled or postponed in-person events for students, staff, and faculty until further notice. If you have questions about events, please contact Dr. Nancy Rohland, Senior Vice President of External Relations, [nrohland@nu.edu](mailto:nrohland@nu.edu).
- 2020 Spring Symposium for faculty has been postponed per the [Provost's message](#) earlier this month.
- In accordance with Santa Clara County Department of Public Health guidelines, National University's Northern Commencement Ceremony is postponed to a later date. Similarly, National University's Southern Commencement Ceremony will be delayed until further notice.

**Travel**

- Effective Tuesday, March 10, all university-sponsored travel outside of the U.S. was suspended indefinitely, this specifically includes study abroad. NU has limited university-sponsored travel within the United States. Please consult with your supervisor before booking travel.
- We strongly encourage students, faculty, and staff to consider not traveling during spring break. We know that may not be possible, but everyone should be aware of travel warnings, quarantine restrictions, and other guidance from the [U.S. Centers for Disease Control and Prevention](#) to help inform personal travel choices.

Students will be notified of University updates via [email](#) today.

We are continuing to align our actions with recommendations from the CDC, state, and county public health authorities. We understand that this global outbreak and the preventative measures we are taking are causing disruption to the lives of individuals and our operations. We do not take these actions lightly, and we appreciate everyone's patience as our team works tirelessly to implement guidelines and policies to protect the safety and well-being of our university community.

We will communicate any further changes or additional guidance, which is expected in the days ahead. Continue to visit [nu.edu/coronavirus](https://nu.edu/coronavirus) for the latest updates on NU's response to COVID-19 or contact [safety@nu.edu](mailto:safety@nu.edu).

Sincerely,

A handwritten signature in blue ink that reads 'David W. Andrews'.

David W. Andrews, Ph.D.  
President